

## Summer Recreation – 2010 Quick Reference Program Description

**General Description** - The Summer Recreation program is open to children going into Kindergarten through 6<sup>th</sup> grade in September 2009. The program will be (3) two-week sessions: to be held Tuesday-Thursdays at the Waretown Elementary School. Mrs. Martha Groh, Director

**Session 1** July 6 – July 15    **Session 2** July 27 – Aug. 5    **Session 3** Aug. 10 – Aug. 19  
  (\$ 60.00)                                    (\$ 60.00)                                    (\$ 60.00)

**1-week sessions are available at a cost of \$30 per child.**

From 9am – 12pm. The fee for the program is \$60 per session per child. A 20% reduction per fee for second child.  
(Total \$48.00 per session), 25% reduction per fee for each child thereafter (total \$36 per).

**Early Drop Off Program** - The program begins at 8:00am, you will still have to sign your child in. They will report to the WES Gym. The fee is \$ 10.00 per week. Campers must be pre-registered for this program. Payment is due at the time of registration.

**Regular Daily Schedule**- Arrival: Arrival will be from 8:45am-9am. Children must not be dropped off or arrive prior to this time unless they are participating in the early drop off program. Parents should bring their children into the side door of the WES Gym (located next to the Board Office) for attendance. Attendance time will be from 8:45 – 9a.m.

Parents, you should sign-in your child at least during the first week, until the counselors get to know you. If you bring your child after 9am, please see the camp director to find out where your child's group is located. **Children who arrive prior to 8:45am and who are NOT enrolled in the early drop off program are expected to be supervised by their parent or the person who is dropping them off.**

**Field Trips** – Field trips are scheduled on certain dates. Campers will be transported to events. Parents and other siblings are welcome to attend field trips (you will provide own transportation and pay our discounted fee **unless** there is room on our bus) please let recreation director know of additional needs early. Please check extended dismissal time on field trips. **Camp shirts MUST be worn on trip days. Those who forget their shirts will be issued a new one at a cost of \$5 each.**

**Grouping:** Children will be grouped based on their grade level -Kindergarten, First and Second, Third & Fourth, Fifth and Sixth

**Counselors:** Each group will be assigned to a Counselor and one Counselor-In-Training. The groups will have the same counselors for the entire session.

**Program Content:** There are "content areas". These are Physical Education (every day), Art (every day); indoor and outdoor game times will also be used. There are five, forty -minute periods during the course of the day. The counselors take their group to each period during the day. There will be a break period every day for all groups. Parents are encouraged to pack a healthy snack for their child each day, **we are requesting Fruit & pretzels, goldfish only – NO candy, NO soda**  
ALSO: please encourage your child not to share snacks due to allergic reactions to some children

**Dismissal:** Students are to be picked up at 12pm and must be signed out. Parents will be given release cards, which must be shown in order for the child to be dismissed. Parents are will be given 2 cards that they, or their designee must show in order to pick up children. These will be distributed once registrations are completed. There will be a \$5.00 late fee for any child who is not picked up by 12:20pm Any child who is going to Latchkey for their afternoon section will be brought over. Please do not forget to pack a lunch for this child as well as a bathing suit.

**RECREATION POLICIES                    ATTENTION** - These Policies are strictly adhered to:

**Return Check Policy**

There will be a penalty fee of \$20 for each program payment check returned by the bank for insufficient funds. To maintain registration in the program, payment must be made in cash to the Recreation Department in the amount of the returned check. Individuals who are penalized once for a returned check will be required to make all future payments for program fees in cash.

**REFUND POLICY:** Please read the following statement carefully. Absolutely no exceptions will be made. Prior Withdrawal: Registrants who withdraw prior to the start of a program may be issued a refund only if the Twp. of Ocean Recreation Office is notified in writing at least two weeks prior to the starting date of the program. No refunds will be granted once a program has begun, this includes practice. A \$ 10.00 administrative service charge will be imposed for all refunds granted. It is up to the resident to contact the recreation office in writing, it will not be the responsibility of the program coordinator to inform the recreation office.

**CANCELTION POLICY:** The Twp. of Ocean Recreation reserves the right to cancel any program if there is insufficient enrollment. Dates and times of scheduled programs are subject to change due to circumstances beyond the control of the Recreation Department. Every effort will be made to keep residents informed of all program changes. Fliers will be distributed in the local schools and notices will appear on the CHANNEL 22 & on [www.townshipofocean.org](http://www.townshipofocean.org) - email us at recreation@townshipofocean.org